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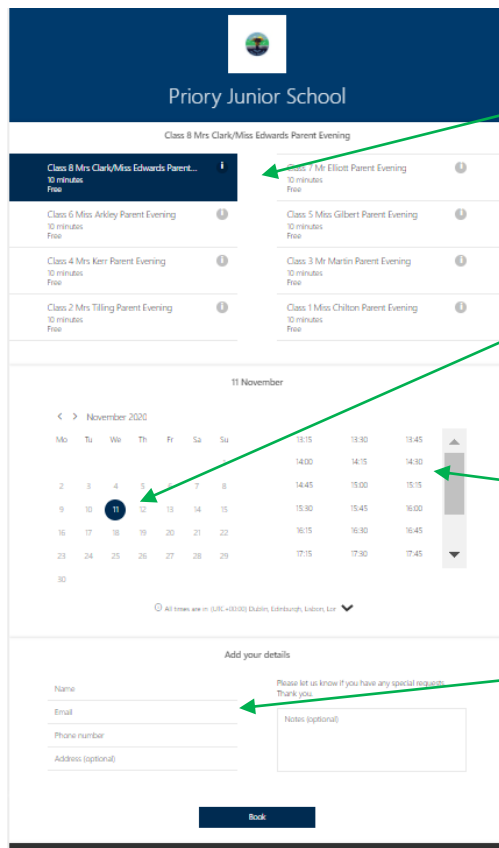
Booking your Parent's evening slot

This year, we are trialling the booking of our **November** parent evening meetings via Microsoft bookings, to avoid the handling of paper back and forth to school. You will be able to select your time from the ones available. Once booked, you will receive an email confirmation. Please see below for how to book. Enter your email details but please use your **child's name** to book so the teacher can link a parent to a child.

Please make sure you have clicked the available date (in brackets after the class name) from the calendar to see the available time slots. Please book your slot by **Wednesday 4th November**.

All meetings will be a **phone call** from your child's class teacher. This **may appear as a withheld number** so please answer at the time of the slot you have booked. Each parent meeting is allocated **10 minutes** and teachers will have to finish after the allotted time to call the next parent. The aim of this parent's evening is to inform you of how your child has settled into their new class. This is a new system for all of us so please be patient if things go wrong!

Bookings link: <https://outlook.office365.com/owa/calendar/PrioryJuniorSchool@priory-jun.notts.sch.uk/bookings/>



1. Choose your child's class.

2. Choose the **day** that is available (slightly darker)

Year 3- Monday 9th November (Mrs Tilling also has some slots on Friday 13th November.)
Year 4- Thursday 12th November
Year 5- Tuesday 10th November
Year 6- Wednesday 11th November

3. Enter your email details but please **use your child's name** to book so the teacher can link a parent to a child.